



Town of Cape Carteret Zoning Permit Application



Type of Zoning Permit

☐ Residential Zoning Permit ☐ Commercial Zoning Permit ☐ Driveway Permit
☐ Sign Permit ☐ Home Occupation Permit ☐ Special Event
☐ Accessory Structure Permit ☐ Other (Please Specify) _____
☐ Fence Permit
☐ Signed approval letter from HOA/ARC submitted with this application (if applicable)

Project Address: _____

Property Owner Name: _____

Property Owner E-mail Address: _____

Property Owner Phone Number: _____

Contractor Name: _____

Contractor E-mail Address: _____

Contractor Phone Number: _____

Detailed Project Description (height, sq ft, setbacks, use, etc.): _____

Floodplain & CAMA (Ask for assistance with this section if applicable):

Is the Project Located in a CAMA AEC: Yes _____ No _____
If Yes, Estuarine Shoreline AEC _____, Outstanding Resource Waters (ORW) AEC _____
Is the Project Located in a Flood Zone: Yes _____ No _____
If Yes, Flood Zone: _____ Base Flood Elevation: _____
Elevation Certificate Provided: Yes: _____ No: _____
Proposed Sq Ft of Area to be Enclosed below Base Flood Elevation (BFE): _____ sq ft Community Number: _____
Panel Number: _____ Suffix: _____ Date of FIRM: _____ Base Flood Elevation Required: _____
CAMA Permit submitted with zoning permit application _____

I _____ am the property owner or entity authorized by the property owner to conduct the abovementioned activities at the project address listed above. I agree to comply with all applicable sections of the Town of Cape Carteret Code of Ordinances and to obtain all necessary federal, state, and local permits that may apply. Further, I hereby grant access to the property to the Town of Cape Carteret and its agents to enter onto the property to periodically conduct inspections and to monitor the status of the proposed work. I understand that a stop work order may be issued if I fail to comply with the conditions of my Zoning Permit or if I deviate from the plans that have been submitted and approved by the Town of Cape Carteret Planning and Inspections Office. **Further, I understand that I must schedule a final inspection promptly upon the completion of work. Failure to schedule a final inspection may result in fines, penalties, or permit revocation. Final inspections can be requested by calling 252-393-8483 or by emailing jshambaugh@capecarteret.org**

Applicants Signature

Date